

GHANA



GAZETTE

REPUBLIC OF GHANA

Published by Authority

No. 103

TUESDAY, 14TH JULY

2020

CONTENTS

Page

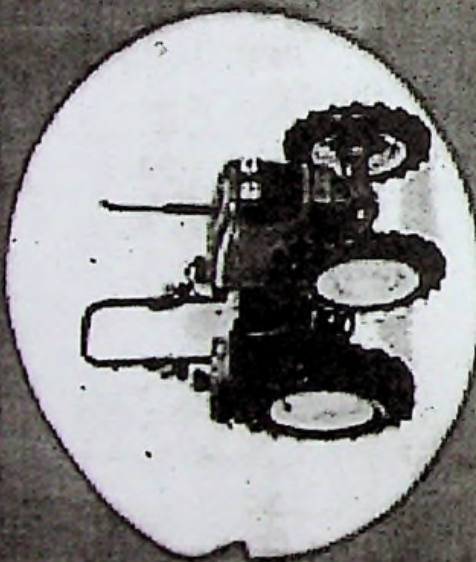
Notice of Publication of Name, Aim, Object, Constitution, Rules, Symbols and Colours —

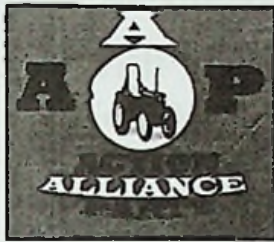
Action Alliance Party 2350

Notice of Publication of Amended Constitution—**People's Action Party** 2368

Notice of Publication of Name, Aim, Object, Constitution, Rules, Symbols and Colours—

Progressive Alliance for Ghana 2386

A**A****F****ACTION**
EVOLUTION
PARITY



ACTION ALLIANCE PARTY (AAP)

Post Office Box 57

Tumu – Upper West Region

Email: actionalliance@gmail.com

Tel.: 0205161695 / 0552106997

Agricultural Revolution

INTERIM NATIONAL EXECUTIVE MEMBERS

S/N	NAMES	POSITION
1	NAMURU TAHIRU	NATIONAL CHAIRMAN
2	ADAM BABA ALI	1 ST VICE CHAIRMAN
3	ALHAJI GAMBARI	2 ND VICE CHAIRMAN
4	HARUNA DAABU	3 RD VICE CHAIRMAN
5	MOHAMMED ALI ALPHA	SECRETARY
6	UMAR FAROUK ATAKORA	ORGANIZER
7	MUSTAPHA SENJE	FINANCIAL SECRETARY
8	MARIA NURUDEEN	WOMEN'S ORGANIZER
9	ISHAK LATIFATU	DEPUTY WOMEN ORGANIZER

NATIONAL HEAD OFFICE

ACCRA.

LOCATION: MADINA ZONGO PARK/LIBYA QUARTERS, NEAR GINA SCHOOL

ACTION ALLIANCE PARTY (AAP)

PREAMBLE

With the greatest trust and faith and love for the Lord God Almighty;

Believing in God Almighty and the inert/ lifeless potentials given to us:

Having a common pursuit towards pragmatic, progressive, patriotic and visionary leadership roles in Ghana,

And acting in concert to push for sustainable policies and initiatives which inspire confidence of the people and create a sense of greater ownership and engender collective patriotic will of the people of Ghana particularly the youth.

To rally behind the government system for the promotion of the welfare of Ghanaians particularly the youth, who are the future leaders; do hereby pledge ourselves to the formation of a "Third-Force" political party; That seek to influence national policy directions and create a formidable force to push the political will of the people in the achievement of sustainable, peaceful and progressive development of our God given talent and both human and physical resource to better the lives and dignity of Ghanaians, especially the youth and posterity in this millennium;

Therefore, we commit ourselves to the following aims and objectives geared towards achieving responsible and inclusive governance that can restore the dignity and respect for all.

ARTICLE 1

NAME OF THE PARTY:

The name of the Party is ACTION ALLIANCE PARTY (AAP)

FOUNDED BY: HON. NAMURU TAHIRU ON 25TH
OCTOBER, 2018.

LOGO AND COLOURS

The logo of the party shall be a **green farm tractor**.
Whereas the official colours for the party shall remain
Green, White and Black.

MOTTO: The motto shall be "Agricultural Revolution"

ARTICLE 2

AIM/OBJECTIVES:

The aims and objectives of the party:

1. To seek accountable, social, economic and political governance in Ghana which policies affect the development of the ordinary Ghanaian, more especially the youth.
2. To put up candidate to contest for elections to any public office per the rubrics of Ghana's constitution.
3. To ensure that Ghana adopts sustainable youth policies that engenders hope and confidence in the youth to playing meaningful leadership roles in Ghana.

4. The party believes in a total industrial transformation and harnessing of our vast natural resources by Ghanaian through business and corporate approaches.
5. To ensure that the leading role of the private-sector as the engine of economic growth and development is given a boost through pragmatic industrial entrepreneurship and financial support by government towards full inclusion and participation of the up and coming youthful businessmen and women in Ghana.
6. To promote a whole tic gender policies and institution of affirmative action plans in Ghana that give 30% equally positions to the youth in Ghana.
7. To collate and build a comprehensive database of all graduate unemployment in Ghana and seek plans to provide them with industrial skills needed by employers to ensure they get jobs in the private-sector.
8. To ensure that government adopts the vest practices in terms of the oil revenue which may accrue to Ghana; and use 205 to setting up an enterprising-initiative fund to be known as "Youth Development Fund" (YDF) to nurture and support young businessmen to startup own ventures in the new oil-sector. The party shall play a "watch-dog" role of ensuring people in leadership position in Ghana live up to a high moral and ethical standard which will be a role-emulation by the up and coming youth leaders of tomorrow's Ghana.

9. The party shall adopts comprehensive education and training workshops and seminars to trans the youth with appropriate and best practices in governance and transparency policies in Ghana.
10. To adopt policies and methods to protect and ensure the sustainability of Ghana's natural resources as a legacy for the youth and posterity. The party shall collaborate with international **NGO's** and **Development Agencies** and **Grant and Aid Donors** to solicit funding for our programmes and projects on governance, human-right and democratic development initiatives in Ghana.
11. The party shall network with all youth groups in the various 2nd and 3rd cycle schools and colleges with the views on the welfare and development of the Ghana.
12. To respect and obey the constitution of the Republic of Ghana.
13. To pursue and rigorously adopt comprehensive agribusiness industrial policies to ensure self sufficiency in food production.
14. To adopt very pragmatic policies towards achieving full employment in Ghana through innovative and strategic business
15. And industrial programmes which provide employment at the primary and secondary levels production.

16. To adopt a youth works camp programmes whereby the youth will stay on farm camps to work and earn wages.
17. To adopt comprehensive modernization of agriculture in Ghana and be a net export food.
18. To co-operate with ECOWAS, AU and all ratified Charter which conform to the democratic principle and ensure respect for the rule of law in the world.
19. To co-operate with all political parties in Africa with similar ideological stance of liberal principle and policies which promote social, economic and political development of Ghana?
20. To set up holistic and time-honored system of governance that builds up institutions of state and adopts national interest policies on sustainable basis for Ghana.
21. To adopt and forge closer linkages between traditional authorities in Ghana and collaborate with the institution of Chieftaincy in symbiotic relationship for national development.

ARTICLE 3

STRUCTURE AND ORGANIZATION OF THE PARTY

4: 1. There shall be in every constituency in Ghana a branch of the party and members registered shall have jurisdiction in that parliamentary constituency. The party's pivot shall be the polling station organization,

electoral area executives and the constituency executives committee.

4:2. There shall be in each constituency an executive committee consisting of the following:

1. Chairman
2. 1st Vice Chairman
3. 2nd Vice Chairman
4. 3rd Vice Chairman
5. Secretary
6. Assistant Secretary
7. Organizer
8. 1st Deputy Organizer
9. 2nd Deputy Organizer
10. Women's Organizer
11. Deputy Women' Org.
12. Treasurer
13. Elections Coordinator
14. 1st Deputy Elect. Coordinator
15. 2nd Deputy Elect. Coordinator
16. Youth Organizer
17. Deputy Youth Org.
18. Financial Secretary

19. Research Coordinator
20. Deputy Research Coordinator
21. Public Affairs Officer
22. Deputy Public Affairs Officer
23. Munsamu Coordinator
24. 1st Deputy Munsamu Coordinator
25. 2nd Deputy Munsamu Coordinator
26. Programmes Coordinator
27. Identifiable Groups Coordinator
28. Events Management Coordinator
29. Security Coordinator

ARTICLE 4

4: (3.1) The following shall form the polling station executive,

Chairman, Vice-Chairman, Secretary, Asst. Secretary, Organizer, Youth Organizer, Women's Organizer, Public Affairs, Munsamu Coordinator, Security Coordinator and Programme Coordinator.

4. (3.2) The Electoral area executives shall consist of the following:

Chairman, Vice-Chairman, Secretary, Asst. Secretary, Organizer, Youth Organizer, Women's Organizer, Public

Affairs, Munsamu Coordinator, Security Coordinator and Programme Coordinator.

4.4 All the executive positions shall be contested by a secret ballot and those elected shall hold office for four (4) years after which they can seek for re-election.

ARTICLE 5

A. MEMBERSHIP RULES

1. Membership shall be opened to eligible voters in Ghana, irrespective of one's gender, ethnic origin, religion and status.
2. Each person shall be admitted to the party upon filling of forms with personal, postal and residential addresses as well as constituency and polling station names: after which they will be issued with party cards.
3. There shall be four categories of membership

A.PLATINUM B. GOLD C.SILVER D.BRONZE

PLATINUM: Members in this category are those whose general contributions to the party are substantial and great.

GOLD: Members in the gold category are those whose general contributions are better than all the categories except platinum members.

SILVER: Members whose contributions are averagely good but fall below those of the platinum and gold categories form this group.

BRONZE: Members in this category are those who contribute normally to the party cause.

ARTICLE 6

A. DISCIPLINARY COMMITTEE

1. There shall be a disciplinary committee whose function will be to resolve all matter of infractions and any act of indiscipline in the party.

2. Each constituency will have a disciplinary committee made up of the constituencies Council Elders, Patrons and two (2) executive members selected by the constituency.

A. APPEAL

1. Members who are dissatisfied with the decision of the constituency's disciplinary committee shall within fourteen (14) days appeal to regional Disciplinary Chairman.

2. A member who is not pleased with the decision of the Regional Disciplinary Committee to seek redress within twenty one (21) days.

SUSPENSION

1. A member shall be suspended by a constituency, regional or national executive committee for infringing upon the rules and regulations of the party, for a period depending on the gravity of the offense.

FORFEITURE OF MEMBERSHIP

1. Any member who defects to another party; slight the image of the party; or campaign publicly for another party; contest elections as independent candidate or support such a candidate shall automatically forfeit his/her membership.

ARTICLE 7

NATIONAL EXECUTIVE COMMITTEE

1. There shall be a national congress every year to review report on activities of the party from all regional secretariats of the party and all other matters of importance to the growth of the party.
2. There shall be constituency, regional and national congress to elect executive for the party.

3. Elections for executive positions shall be open to all card bearing members in good standing in the party, That is, the party election will be on "a one person", one vote" principle.

A. EXECUTIVE STRUCTURE

The national committee shall follow the structures and pattern of the constituency and regional executive committee.

1. NATIONAL CHAIRMAN

- a. There shall be a National Chairman, who will be the leader of the party. Election to this office will be by a national congress.

VICE CHAIRPERSONS

The 1st, 2nd, 3rd, Vice Chairpersons shall be the 1st, 2nd, and 3rd, runner up in the election for Chairmanship.

2. GENERAL SECRETARY

There shall be a General-Secretary who will be the administrator and the scribe of the party and shall perform such functions as drawing strategic plans and programmes for the party to garner support through membership by Ghanaians.

DEPUTY GENERAL SECRETARY

The shall be a Deputy General Secretary who will be the runner-up to the secretary in the national congress, to assist in the performance of duties by the General-

Secretary and act in his absence

3. NATIONAL ORGANIZER

There shall be a National Organizer with two deputies in all the ten regions of Ghana.

The Organizer shall be in charge of all the operational and structural activities of the party in the field, with assistance from the 1st, 2nd, deputy organizers.

4. NATIONAL WOMEN'S ORGANIZER

There shall be a National Women's Organizer who will be elected by the women's organizers in all the two hundred and seventy five (275) constituencies; and deputies to assist her will be elected from the delegates

5. NATIONAL YOUTH ORGANIZER

There shall be National youth organizer who will be elected by the youth organizers in all the two hundred and seventy five (275). There shall be two deputies to assist the national youth organize, also to be elected from the delegates.

The youth organizer shall organize the youth and set up programmes for the mobilization of the youth in the party.

6. FINANCE COMMITTEE

There shall be a national treasurer who shall be chairman of the finance committee. He shall be responsible for the finance of the party and conduct fund-raising activities to solicit funds for the party's programmes and progress.

7. PUBLIC AFFAIRS OFFICER (PRO)

The PRO shall handle all communication and public programmes and ideals of the party and shall build strong political-image for the party in the eyes of the electorate and the public. The PRO shall play a linkage role with the secretariat of the party to ensure harmonization of dispatches and news.

The public Affairs Directorate shall publish monthly newsletters and quarterly review of the party, and shall submit report on activities to the secretariat for onward submission to the National Chairman.

8. POLICY AND RESEARCH CO-ORDINATOR (PRC)

The PRC shall co-ordinate all policy and research activities and programmes to determine the strength of

the party and the reactions of the public, so as to facilitate the fashioning of comprehensive programmes for the party

9. ELECTION CO-ORDINATOR (EC)

The EC shall conduct all electoral activities in the party with close contacts with the Business and corporate groups, as well as, with Teachers, Nurses and Artisans.

10. EVENTS MANAGEMENT COORDINATOR (EMIC)

He shall be in charge of the management of party's events like symposium, forum and rallies. He shall see to the organization and planning of the party's programmes and all protocol activities.

11. SECURITY CO-ORDINATOR (SC)

He shall be in charge of all security issues and protection around party officials and property and at every party function and programme both indoor and outdoor.

ARTICLE 8

SUB-COMMITTEE STRUCTURES

1. The Economic and Social Committee
2. Gender and Affirmative Action Committee
Governance and Democratic Development Committee

3. Public Affairs Committee
4. Electoral Research and programmes Committee
5. Disciplinary Committee
6. Policy and Manifesto Committee

ARTICLE 9

MISCELLANEOUS

1. The party will sit down and negotiate with any political party in Ghana in an event of a run-of general election for possible merger or coalition on power, based on common aspirations of the two parties.
2. In such a situation where the national executive committee fails to reach a census on issues on the issue, a vote shall be conducted to determine the party's position on which party has the best policies for Ghana.

Compiled by:

HON. NAMURU TAHIRU

TEL: 0205161695 / 0552106997

CONSTITUTION OF THE PEOPLE'S ACTION PARTY

TABLE OF CONTENT**CHAPTER 1 (PAGE 4)**

PARTY NAME

PARTY COLOURS

PARTY EMBLEM

PARTY MOTTO

PARTY SLOGAN

CHAPTER 2 (5 &6)

AIMS AND OBJECTIVES

CHAPTER 3(PAGES 7&8)

MEMBERSHIP

RIGHTS OF A MEMBER

TERMINATION OF MEMBERSHIP

PARTY OBLIGATION

CHAPTER 4(PAGE 9-16)

PARTY ORGANS AND FUNCTIONS

NATIONAL EXECUTIVE COMMITTEE

FUNCTIONS

NATIONAL COMMITTEE MEETING AND
QUORUM

NATIONAL CONSULTATIVE BOARD

FUNCTIONS

NATIONAL CONGRESS

POWERS OF NATIONAL CONGRESS

ELECTION OF NATIONAL EXECUTIVES

TENURE OF OFFICE OF NATIONAL EXECUTIVES

REMOVAL FROM OFFICE

MODE ELECTION

VACANCY

REGIONAL ORGANIZATION

FUNCTION OF REGIONAL EXECUTIVE
COMMITTEE

TENURE OF OFFICE

VACANCY

CONSTITUENCY AND POLLING STATION
ORGANIZATIONSELECTION AND ELECTION OF PRESIDENTIAL
CANDIDATES

MODE OF ELECTION

VICE PRESIDENTIAL CANDIDATE

SELECTION AND ELECTION PARLIAMENTARY
CANDIDATES

MODE OF ELECTION

CHAPTER 5 (PAGE 17)

PARTY FUND

CHAPTER 6 (PAGE 18)

AMMENDMENT

PREAMBLE

In the name of God Almighty,

We the People's Action Party, Desirous of creating for ourselves brotherhood, where one for all and all for one (togetherness) and in the manifestation of our commitment and dedication to the development of our nation and its citizenry

And in exercise of our constitutionally enshrined prerogative as Ghanaians to form any Association, Political Party that protects our interest do hereby adopt, enact, and give Ourselves this constitution.

CHAPTER 1

1. THE PARTY NAME

The party shall be known as people's action party

2. PARTY COLOURS

The party colours shall be burgundy, Gold, and Black

3. PARTY EMBLEM

The emblem of the party shall be a person on ladder reaching out to a helping hand

4. PARTY MOTTO

Integrity and Respect

5. PARTY SLOGAN

(a) PAP; ACTION

(b) PAP: POWER TO THE PEOPLE

(c) PAP: EDEY PAP WAA

CHAPTER 2

AIMS AND OBJECTIVES

The aims and objectives of the Party *are*:

1. To instill integrity and respect in the citizenry where everyone will be seen to be equal under the law.
2. To protect and defend the constitution of Ghana.
3. To win elections by participating in both presidential and parliamentary elections to alleviate and elevate Ghanaians out of abject poverty.
4. To tap both human and natural resources of the country and to ensure purposeful development of Regions and Districts.
5. To fairly and judiciously distributes the Nation's Wealth among the Ghanaian.
6. To invest heavily in Agriculture to make us sufficient in organically grown produce.
7. To at all time hold in high esteem the integrity of the country.
8. To restructure our public-school system to world class standard; placing priority on Maths and Science for all Ghanaians not just for the privilege in society.
9. To rebuild our infrastructure such as roads, bridges, hospitals, schools and airports and prisons.
10. To return the country to a strong fiscal responsibility regime which will do away with reckless borrowing.
11. To help small businesses and manufacturing sectors thrive, this will lead to the creation of jobs for the citizenry especially the youth.
12. To restore trust, confidence in our governing institutions and make sure they work well to the benefit of the citizenry.
13. To fight crime with a zero-tolerance.
14. To be security conscious, resource security forces (police state), secure our borders and give entry to investors towards the development of our country.
15. To deport Foreign Criminals and will not be allowed to return to the country.

16. To provide equal opportunity for all Ghanaian families through empowerment. This will help them succeed in very difficult environment.
17. To revive and retool Public Works Department and Ghana Post.
18. To introduce social security number, ID cards for all-natural born citizens.
19. To stop the gutter politics which stops us from solving challenges like health care, energy and education.
20. To build a national database with efficient biometric system to help combat crime at all levels.
21. To better manage the free education system.
22. To champion gender equality.

CHAPTER 3

MEMBERSHIP

1. (a) The membership of the party shall be opened to all Ghanaians of voting age who agree with the aims and objectives of the party and who is not a card bearing member of any other political party.
- (b) Members shall pay monthly dues which shall be determined by the executive committee in order to be in good standing.
- (c) Dues shall be paid at the National, Regional and constituency levels of the party.

2. RIGHTS OF MEMBERS

- (a) A member shall have the right to vote and be voted for in all internal elections.
- (b) A member in good standing shall have the chance to influence party policies.
- (c) A member shall not subject the party to any legal actions until internal procedures and provisions are exhausted.
- (d) A member shall not bring the party into disrepute.

3. TERMINATION OF MEMBERSHIP

A person shall cease to be a member of the party:

- (a) If he/ she indulges in any malfeasants.
- (b) If he/ she brings the name of the party into disrepute.
- (c) If he/she willingly resigns.
- (d) If he/ she defaults in the payment of dues

4. PARTY OBLIGATIONS

1. Members shall respect one another
2. Members shall maintain integrity in the discharge of duties.
3. Members shall protect the interest of the party at all times.
4. Members shall maintain the sense of accountability in the discharge of duties.
5. Members shall uphold truth, frankness and sincerity at all times.
6. Members shall adhere to the strict rules and regulations of the party and the constitution of Ghana.

CHAPTER 4

PARTY ORGANS AND FUNCTIONS

1. (a) The party shall be organized at the National, Regional, Constituency and Polling station levels.

(b) The National level shall comprise the following organs

- (i) The National Executive Committee,
- (ii) National Consultative Board
- (iii) National Congress

2. NATIONAL EXECUTIVES COMMITTEE

There shall be a National Executive Committee which shall see to the day to day running of the party. Its composition shall include,

- (a) The national Chairperson,
- (b) National Vice Chairperson,
- (c) General Secretary,
- (d) National Treasurer,
- (e) Communication Director
- (f) National Organizer.

3. FUNCTIONS

- (a) The National Executive Committee shall formulate and implement policies for the party
- (b) They shall be responsible for the formation of the National Advisory Board
- (c) They shall discuss and approve the budgets of the party.
- (d) They shall be responsible for raising funds for the party.
- (e) They shall constitute vetting committee prior to internal National elections

(f) They shall be responsible for the organization of rallies, campaigns and national congresses.

(g) They shall determine the membership dues from time to time.

5. NATIONAL EXECUTIVE COMMITTEE MEETINGS AND QUORUM

(i) They shall organize meetings at least Twice a month.

(ii) Quorum shall be one third of members including the National Chairperson and/or National Vice Chairman.

6. NATIONAL CONSULTATIVE BOARD

Membership of the National Consultative Board shall be determined by the National Executive Committee

7. FUNCTIONS

(a) They shall advice the party at all times.

(b) They shall be responsible for the resolution of all-party disputes

(c) They shall in consultation with the National Executive Committee determine all legal matters of the Party.

8. NATIONAL CONGRESS

a. There shall be a National Congress comprising:

(i) Members of the National Executive Committee

(ii) National Consultative Board

(iii) Founding Members

(iv) Regional Executives

(v) All constituency Executives.

b. The National chairperson shall chair Congress.

- c. Congress shall be conveyed within twelve months after the last presidential elections.
- d. Quorum shall be two third of members pursuant to chapter 2 (A) including the National Chairman and or Vice.

9. POWERS OF NATIONAL CONGRESS.

- (a) Congress shall monitor and coordinate all policies for implementation by the National Executive Committee.
- (b) Congress shall discuss, reject or approve reports from committees of the party.
- (c) Congress shall have right to form committees to aid the work of the party

10. ELECTION OF NATIONAL EXECUTIVES

- (a) Persons seeking any position at the National, Regional, Constituency and Polling Station levels shall be
 - (i) A card bearing member of the party in good standing.
 - (ii) Must have fulfilled all his or her dues obligations.
 - (iii) Must be a registered voter.
 - (iv) A Continues Member of the party for at least four (4) years. Any exceptions to this must be approved by the National Executive Committee (NEC)
- (b) The candidate shall be eligible to contest for elections when he/she has been duly nominated by one registered member from each region, signed by him/her and delivered to the national secretary of the party twenty-eight (28) days before congress.
- (c) The candidate must be committed to the aims and objectives of the party.

11. TENURE OF OFFICE OF NATIONAL EXECUTIVES

National officers shall hold office for four (4) years of two (2) terms only,

12. REMOVAL FROM OFFICE

A person elected under this constitution shall be removed from office if;

- (a) He/ She is found to have acted in violation of the rules and regulations of the party.
- (b) He/ She is found to have conducted him/herself in a manner that;
 - (i) bring or is likely to bring his/ her office into disrepute or contempt.
 - (ii) prejudicial or inimical to the interest of the party.
- (c) He/ She displays gross inefficiency in his/her duty
- (d) He/ she is found have embezzle funds.
- (e) He/ She resigns in writing under his/her hand with copies delivered to the National Executive committee and National Consultative board.
- (f) National Executive Committee with two third (2/3) of its membership shall remove any member of the committee which they deem necessary.

13. MODE OF ELECTION

- A. i. All National Executive Members shall be elected through secret ballot at congress by Regional Executive Committee, Constituency Committee and Polling Station Executive committee members.
- ii. All Regional Executive Committee Members shall be elected by Constituency Executives and Polling station executive members.
- iii. All CONSTITUENCY Executive members shall be elected by Polling station Executive members.
- iv. All Polling station executive members shall be elected by Party members of the respective electoral area in good standing.
- v. Voting shall be decided by simple majority of those present and voting.
- vii. All election results shall be interpreted and declared by the presiding officer of the body handling the election.

A. VACANCY

In the unlikely event of a position being vacant:

- a) The National Chairperson shall immediately serve a notice of a vacancy to the National Executive Committee.
- b) The National Committee shall appoint a person to fill the position in an acting capacity until a new election is held.

B. REGIONAL ORGANIZATIONS

The regional organization shall consist of;

(a) Chairperson:

- i. He/She shall together with the secretary convey regional executive meetings.
- ii. Shall preside over all regional executive meetings.

(b) Vice Chairperson

He/She Shall act in the absence of the chairperson and undertake any other duties as may be directed by the Chairperson.

(c) Secretary and Assistant

- i. Shall be responsible for the upkeep of all records of the party at the regional level.
- ii. Shall write and preserve minutes of all meetings of the party.
- iii. Shall be responsible for communications within and outside the party
- iv. Shall undertake other duties as maybe directed by the Chairperson.

(d) Treasurer

- i. Shall be responsible for the collection of dues and proper book keeping.
- ii. Shall account for all funds received on behalf of the party.

(e) Organizer (One male one female)

Shall be responsible for the organization of party activities within the region.

(f) Youth Organizer and Assistant

Shall be responsible for the mobilization of the grassroots.

C. FUNCTIONS OF THE REGIONAL EXECUTIVE COMMITTEE

- (a) Regional Executive committee shall be responsible for coordinating activities of the party within the region
- (b) They shall meet quarterly in a year.
- (c) Shall constitute any committee deem necessary.
- (d) Shall see to all disciplinary actions and apply sanctions accordingly.
- (e) Shall register members according to the member registration rules of the party.
- (f) Shall prepare and submit annual report and statement of account to the National Executive Committee.

D. TENURE OF OFFICE

All Regional Executive Members of the party shall serve four years of two (2) terms in office.

E. VACANCY

The Regional Chairperson within three weeks shall serve a notice of vacancy in times of death, resignation or incapacitation of any member of the committee, shall proceed to appoint any member in good standing to serve in an acting position until fresh election is held.

F. CONSTITUENCY AND POLLING STATION ORGANIZATION

The constituency and polling station organization shall be in tandem with the Regional Organization structure.

14. SELECTION AND ELECTION OF PRESIDENTIAL CANDIDATE

Persons seeking the position of Presidential candidate shall

- i. be a card bearing member of the party in good standing.
- ii. have fulfilled all his or her dues obligations.
- iii. be a registered voter.
- iv. be a continues member of the party for at least four (4) years. Any exceptions to this must be approved by the National Executive Committee (NEC)
- v. be eligible to pick a nomination form at a fee to be endorsed by Ten (10) members in good standing from each region and submitted within a stipulated time determined by the National Executive Committee (NEC)
- vi. be satisfied and approved through vetting by a Committee to be determined by NEC.

MODE OF ELECTION

- i. The Presidential candidate shall be elected at congress by secret ballot supervised by the Electoral Commission
- ii. He/ She shall be voted for by National and Regional Constituency Executives.
- iii. He/she shall be declared winner by simple majority.

VICE PRESIDENTIAL CANDIDATE / RUNNING MATE

The vice-presidential candidate shall be chosen by the Presidential candidate in consultation with the National Executive Committee NEC.

15. SELECTION AND ELECTION OF PARLIAMENTARY CANDIDATES

Persons seeking the position of Parliamentary candidate shall

- i. be a card bearing member of the party in that constituency

- vii. have fulfilled all his or her dues obligations.
- viii. be a registered voter.
- ix. be a continues member of the party for at least four (4) years. Any exceptions to this must be approved by the Regional Executive Committee
- x. be eligible to pick a nomination form at a fee to be endorsed by two (2) executives from each Polling Station at a stipulated time determined by the National Executive Committee (NEC)
- xi. be satisfied and approved through vetting by a Committee to be determined by Regional Executive Committee.

MODE OF ELECTION

- i. Parliamentary candidates shall be elected through a secret ballot at Parliamentary primaries across the country at the Constituency level.
- ii. He/She shall be elected by Constituency and Polling Station Executives
- iii. He/She shall be declared winner by simple majority.

CHAPTER 5

PARTY FUND

- (a) The Party shall open an account with any reputable bank.
- (b) The account shall have three signatories namely the Chairperson, the General Secretary and the National treasurer in its operation.
- (c) The treasure shall be the principal signatory to the account.
- (d) The Party shall mobilize its funds by means of membership dues and donations.

CHAPTER 6

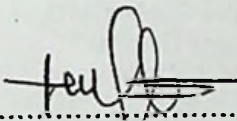
AMENDMENT OF THIS CONSTITUTION

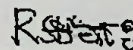
- (e) Any member wishing to cause amendment to any part of this constitution shall notify the National Chairperson in writing, in the form of resolution signed by One third (1/3) of Congress.
- (f) Subject to the provisions of this constitution, congress may amend or cause to be amended in parts or in whole any provision of this constitution by two third (2/3) of majority members present.
- (g) Any new amendment shall come into force within twenty-one (21) days of promulgation.

This Constitution is deemed to have come to force on this day

The 13TH of MARCH, 2020

Signed


.....
General Secretary


.....
Chairman

Sumatra Lodge, 816/7 Biakpa Close, Kaneshie, Accra, Ghana

www.nkrumaists.org

Phone: +233-57-614-0000/ +233-55-727-8905 /+1 404-259-4095; email: cnnagha1@gmail.com



PROGRESSIVE ALLIANCE FOR GHANA – INTERIM EXECUTIVES

Chairman of Board

Prof Thaddeus Ulzen

816/3 Biakpa Close, North Kaneshie

020 156 0318

t.ulzen@yahoo.com

Youth Organizer

Peter Kwame KinAdano

Accra

026 051 77 57

cpsmcpsm@gmail.com

President

Mr Nyeya Yen

Bolgatanta

020 013 3091

ynyeya@gmail.com

Treasurer

Sam Dodoo Stephen, MD

C/O Legacy Hospital

Box SS 139 Stadium

Kumasi

Stephensam230@gmail.com

0241158470

Secreatry

Dr. J Cofie Roberts

C473/3 Odanta Street Asylum Down

Accra, Ghana

kofrobe@yahoo.com

Women Organiser

Ms Amma Baffour

026 617 2904

ammaba24@yahoo.co.uk

National Organiser

Mr Kwesi Amoak

050 903 4051

kwesi amoak@gmail.com



FORWARD TOGETHER
PROGRESSIVE ALLIANCE FOR GHANA

Progressive Alliance for Ghana (PAG)

Constitution

Motto: Forward Together



Table of Contents

Contents	
Article 1	3
INTRODUCTION.....	3
PREAMBLE.....	3
Article 2	4
AIMS AND OBJECTIVES.....	4
Article 3	5
RULES AND REGULATIONS ON MEMBERSHIP AND OFFICERS	5
MEMBERSHIP REGULATIONS RULES & OFFICERS	5
Article 4	10
RULES ON CONVENTIONS AND PROCEDURES	10
RULES	10
Article 5	13
OFFICERS (TITLES) AND METHOD OF NOMINATION AND ELECTION	13
OFFICES.....	13
Organizational Structure.....	13
PARTY OFFICERS	14
National Executive Council (NEC)	15
Executive Board	16
Finance Sub Committee.....	21
Composition of Finance Sub Committee	21
Policy Development and Policy Review Committees.....	24
Financial Policy Manual.....	25
National Executive Team	27
National Executives.....	28
National Advisory Council	35
Regional Executive Committee (REC)	35
Regional Executives.....	36
Constituency Executive Committee (CEC)	39
Constituency Executives	40
Article 6	44
DISCIPLINE.....	44
Article 7	46

OTHER RULES AND REGULATIONS	46
Article 8	47
AMENDMENTS.....	48
Article 9	49
CONCLUDING	49
Financial Year	49

Article 1

INTRODUCTION

PREAMBLE

We, realizing, the unceasing hardship of the people Ghana and the uncaring attitudes of successive governments in the face of economic hardships and lack of economic opportunities, especially for the youth of Ghana, are motivated by the noble and progressive ideals and ideas of Osagyefo Dr. Kwame Nkrumah, who brought economic development to the newly independent state of Ghana over sixty years ago; we, in our quest to establish and promote social and economic justice for the nation of Ghana and indeed Africa, and having been touched by the daily cries of the people of Ghana, hereby enact and establish this constitution for the governance of the party.

A.) The name of the party shall be **PROGRESSIVE ALLIANCE FOR GHANA**

B.) The party logo shall be ***Sankofa on the acronym (PAG) with a gold background***- Relying on our history and previous achievements to inform and inspire our development as a nation.

C.) The party colours shall be **Purple and Gold:**

The Purple means courage, dignity and nobility of the people of Ghana, in the face of adversity and challenges.

The Gold Symbolizes the enormous wealth in natural and human resources that offer every Ghanaian ample opportunity for self-fulfillment and self-actualization.

D.) The party slogan shall be **FORWARD TOGETHER** - An expression of the desire to achieve our national development goals through unity of all sectors of our diverse society.

Article 2

AIMS AND OBJECTIVES

- 2.01 The party's purpose is to radically promote the values of equitable democratic and socio-economic justice in Ghana and Africa. These ideals and ideas seek to promote equitable distribution of opportunities and reduce all inequalities of power and wealth in society by empowering the ordinary people. We seek to promote a standard of security and well-being, where the opportunity to develop each citizen's full potential to support their participation in economic, social and cultural life in freedom, justice and equality are guaranteed.
- 2.02 Grounded in human dignity and rights, our principles and our beliefs are premised on civic and republican values of interdependence, public participation, equality, social justice and the common good. We stand for and promote responsive and accountable public institutions.
- 2.03 Since economy and society are inextricable, we see a healthy economy as central to healthy and decent society. Our mission will focus on and campaign for a dynamic and thriving economy propelled by a healthy society.
- 2.04 Seek the economic independence that was put on hold in the sixties by advocating for the application of Ghana's industrial, manufacturing and educational plan crafted for us after independence in present day context.
- 2.05 Hold governments accountable by educating the populace about their rights, discipline and government ineptness.
- 2.06 Advocate for the promotion of workers' rights and the awakening of consciousness.
- 2.07 Educate and campaign for the cessation of recolonization of our land, our resources and our heritage.
- 2.08 Promote law and order.
- 2.09 The party shall be managed and directed by its members.
In any matter not dealt with in this document, the Constitution of the "Progressive Alliance for Ghana" shall prevail.

Article 3

RULES AND REGULATIONS ON MEMBERSHIP AND OFFICERS

MEMBERSHIP REGULATIONS RULES & OFFICERS

3.01

- (a) Every citizen of Ghana who is 18 years of age or older and agrees to abide by the Constitution and philosophies of the party, and who is not a member or supporter of another political party in Ghana, shall be eligible to apply for membership in the PAG.
- (b) Every Ghanaian citizen who is not a member of, or associated with, a group or publication the objects or activities of which are declared by the National Executive Council (NEC) to be injurious to the interests of the party or inconsistent with its Principles and Objects, is eligible for membership of the party.

3.02

- (a) Every Ghanaian citizen resident in a country outside Ghana who is 18 years of age or older, accepts PAG's principles and objectives and agrees to abide by the Constitution and doctrines of the Party, and who is not a member or supporter of any of the political parties in Ghana, is eligible to apply for membership in the Party.
- (b) Every Ghanaian resident of another country who is NOT a member/supporter of, or associated with, a group or publication, the objects or activities of which are declared by the National Executive Council to be injurious to the interests of the Party or inconsistent with its Principles and Objects, is eligible for membership of the Party.

- 3.03 Application for membership with the required membership fee must be sent to: (www.Nkrumaists.org).

Registration can be done online or at the any PAG designated office and payment can be made via mobile money transfer, cash or check.

- 3.04 Should an application be rejected by the Secretary or country representative; the applicant shall be entitled to appeal the decision to the National Executive Council. Such an appeal shall be filed in writing no later than twenty-one days following notification of the Secretary's rejection. The decision of the National Executive Council shall be final.
- 3.05 No application for membership from an individual denied membership as set out in Articles 3.03 and 3.04 shall be entertained for a period of one year, after which it may be reviewed by the NEC.
- 3.06 The membership year shall commence on January 1 and end on December 31.
- (a) Each membership approved on or after Nov. 30 in any year shall be deemed to be a valid membership in the final one month of the year in which it is purchased and for the whole of the following membership year.
- (b) A member in good standing shall be defined as a person with a valid membership (valid and fully paid up). Being expelled or placed under suspension by order of the NEC negates good standing.
- 3.07 Only members in good standing shall have the following rights:
- (a) To be elected to the party's National Executive Council;
- (b) To be elected as a member of the National, Regional or Constituency Executive member;
- (c) To be elected as a delegate to any PAG's delegate/executive meeting;
- (d) To vote at a nomination meeting in their constituency/region/national, providing their membership has been valid for 30 days prior to the meeting;
- (e) To be a member of the Constituency Association in the constituency of residence.
- (f) To participate in and vote at a general meeting of the appropriate Constituency Association and other PAG's gatherings.

3.08 Election of Candidates

(a) Election of the Presidential Candidate

- i. The National Executive Council shall oversee the election rules and processes of the Presidential candidate of the party every four years at a national convention.
- ii. The contestant who obtains more than fifty percent (50%) of the votes cast, shall be declared the winner. Should there be no winner in the first round of the election, the last placed candidate shall be dropped and a second round of ballots cast. The process would continue till a substantive candidate wins by fifty percent plus one votes.
- iii. Should it become necessary for the Presidential candidate to be replaced prior to a general election, the National Executive Council shall oversee another election for a new Presidential candidate or nominate one through consultations with party leadership.
- iv. The elected/nominated Presidential candidate automatically becomes a member of the NEC. The chairperson of the NEC remains the leader of party.
- v. The elected/nominated Presidential candidate shall be a member in good standing of the party on or before election or nomination day.
- vi. He/she shall be eligible to vote in Ghana's general election and be an active member of the party.
- vii. The candidate must submit one hundred and sixteen support signatures across the country covering all the regions.
- viii. He/she must pay a non-refundable fee stipulated/set by the National Executive Council after completing the required application forms.
- ix. If the party is in government, election/nomination shall take place not less than twelve months before the forthcoming general election.
- x. There shall be not more than four candidates contesting the Presidential candidate position. The NEC has the responsibility to whittle down the number of candidates during the vetting process if the candidates exceed four.
- xi. Further rules and regulations shall be crafted by the NEC in consultation with the Executive Board.

- i. The substantive Presidential candidate shall within twenty-one days of being nominated, shall appoint a running mate in consultation with the National Executive Council.
- ii. All the application process rules in relation to the flagbearer shall apply to the running mate, except that the applicable fee shall be fifty percent of that of the Presidential candidate.

(c) Election of Parliamentary Candidates

Parliamentary Candidates elections in all constituencies shall take place between six and sixteen months before a national general election. The constituency executives shall consult with regional executives and the NEC to schedule elections. Only the NEC has the power to change arrangements made by the regional executives.

- i. The candidate must be of good character and a registered voter in the constituency in which he/she wishes to represent.
- ii. The Candidates applying for the right to contest election must be a member in good standing of the party and be actively involved in the party's activities for more than two years and also well known in the constituency.
- iii. Any exception to the rules above must be approved by the regional Executives and by the NEC.
- iv. Application processing fees applicable in all constituencies across the nation shall be set by the NEC.

Party Membership & Fees

- 3.09 Fee and membership dues shall be established annually by the National Executive Council in a wider consultation with stakeholders.
- 3.10 Fees, dues and donations are payable to the Treasurer or on line directly to the Party's bank account.

Honorary Life Membership

- 3.11 Honorary Life Membership may be granted by the National Delegate Convention upon recommendation by the National Executive Council through the regional, district or constituency Committees to outstanding members who have volunteered, served, in an exemplary manner to promote the party. Such a member could also be one who has benevolently donated assets and/or ideas to promote the party. The

number of honorary life memberships granted in any year shall not exceed ten (subject to amendment). An honorary life member shall be an individual member of the Party without payment of dues but not restricted from donating to the party.

Affiliation

3.12

- (a) Affiliated membership shall be open to any groups and/or Parties which, by official act, undertake to accept and abide by the constitution and principles of the party (PAG), and are not members and/or supporters of any other political Parties.
- (b) Affiliation membership application shall be accepted from:
 - (i) Local Parties in Ghana.
 - (ii) Ghanaian diaspora groups.
- (c) Applications for Affiliation shall be sent to the Executive Secretary of the Executive Board (in consultation with the Board) who shall accept the application and recommend to the NEC or reject same in similar fashion as described in Article 3.11 (A, B).

Article 4

RULES ON CONVENTIONS AND PROCEDURES

RULES

- 4.01 The Party shall meet in a National Delegates Convention (in Ghana) every year, at a time and place determined by the Executive Council.
- 4.02 The National Executive Council shall have the authority to bring forward or postpone the Convention to a date convenient to the objectives of the party.
- 4.03 At least a ninety (90) days' notice of the date and place for the Convention shall be given.
- 4.04 Resolution for submission to a national Convention must be received by the National Secretary not later than sixty (60) days prior to the Convention date.
- 4.05 All resolutions submitted must be handed to the **Policy Development Committee** not later than seven (7) days after receiving the Resolution.
- 4.06 The Policy Development Committee shall research into the Resolutions (proposals), review and submit with recommendations to the NEC, not later than thirty (30) days before the national Convention.
- 4.07 The Policy Development Committee shall present its work to the Convention. For a Resolution to pass and to be accepted by the Convention, it must carry a two-thirds majority of vote by the National Delegates Council (Executive Board, National, Regional, District and Constituency Executives Committees)
- 4.08 A Resolution may be submitted by:
 - (a) Constituency Executive Committee
 - (b) District Executive Committee
 - (c) Regional Executive Committee
 - (d) National Executives Representative
 - (e) Diaspora Committees (nominated to attend the Conference)
 - (f) Affiliated Group (selected to represent the Group)
 - (g) Executive Board or National Executive Council

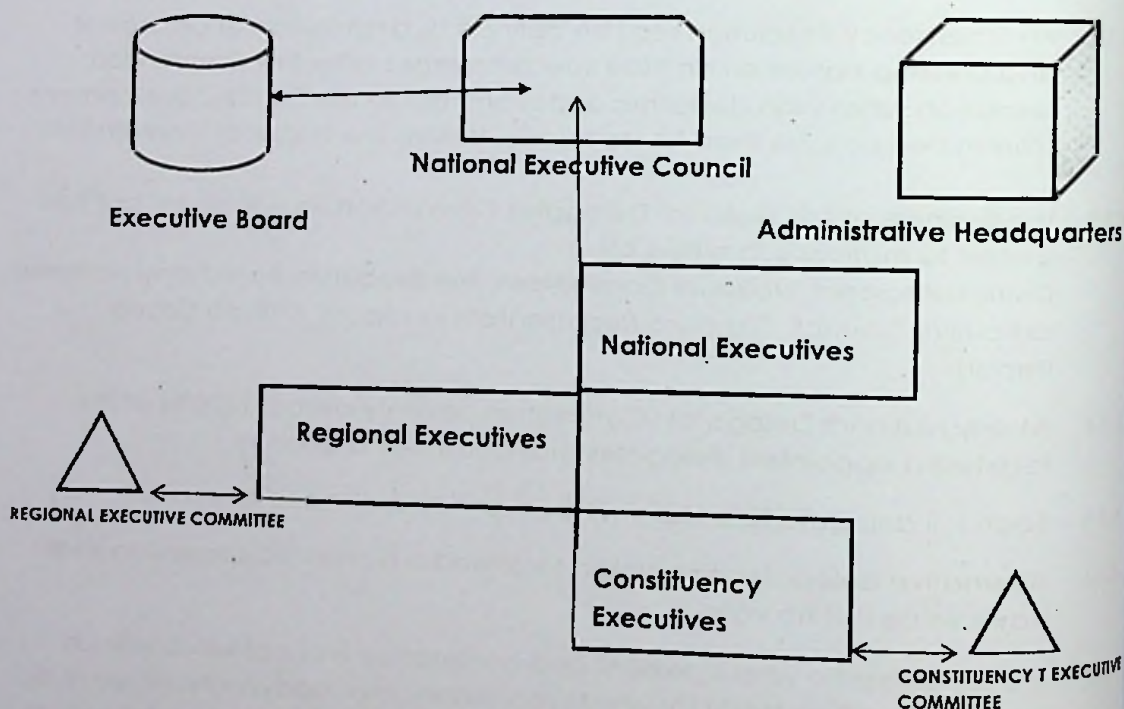
- 4.09 Where there is a conflict between two or more policies adopted by the PAG in a Convention, the policy last adopted shall prevail.
- 4.10 Every delegate to a National Convention shall be a member in good standing of the Party.
- 4.11 Delegates to National Delegated Convention shall be:
- (a) all members of the Constituency Executive Committee
 - (b) all members of the Regional Executive Committee
 - (c) all members of the National Executive Committee
 - (d) appointed delegates (minimum of 3) of a Diaspora group
 - (e) appointed delegates (minimum of 3) of an Affiliated Group
 - (f) all members of the Executive Board
- 4.12 An Emergency Resolution shall be defined as a resolution of an urgent and pressing nature on an issue which emerges after the Convention resolution submission deadline; and submitted to the Policy Development Committee no later than fourteen days before the National Convention.
- 4.13 The Business of the National Delegates Convention shall include, but not limited to motions submitted by:
District, Regional, National Committees, the Executive Board and National Executive Council, Diaspora Representatives report, Affiliate Group Reports
- 4.14 At any National Delegates' Convention, seventy percent (70%) of the registered appointed delegates shall constitute a quorum.
- 4.15 Each full delegate to a National Convention shall have one vote.
- 4.16 Alternative delegates appointed to attend a National Convention shall have voice but no vote.
- 4.17 If a full delegate who is present at a conference is unable to continue representing their body for whatever reason, their body/committee may appoint one of its alternate delegates to take their place as a full voting delegate. Alternative delegate shall be member in good standing.
- 4.18 Any one (party member) may register as an observer at National Conventions and shall not have a vote or a voice.
- 4.19 Fees for delegates, alternatives and observers are to be set by the National Executive Council.

Article 5

OFFICERS (TITLES) AND METHOD OF NOMINATION AND ELECTION

OFFICES

The offices, titles of positions and methods of elections and or nominations shall be as spelt out below:

Organizational Structure

Office Administration

- 5.01 Business management of the National Secretariat of the Progressive Alliance for Ghana (PAG) shall be run by a fully staffed Personnel, headed by the Business Manager.

Business Manager

- 5.02 The business management of the Party's National Secretariat shall fall under the leadership of the Business Manager and his/her Administrative staff, through an effective interview process. The Business Manager shall be hired/fired by the National Executive Council. This position shall recruit office staff for the effective administration of PAG's administrative functions. The duties of all the office staff shall be in the Human Resources Manual. All the office staff shall receive monthly remunerations (minus all taxes and government deductions). Where necessary, volunteers will be recruited for other administrative functions.

PARTY OFFICERS

5.03

- a. National Executive Council: - *(For the composition of the Council, see below)*
- b. Executive Board: Nominated officers of the constituent organizations of the PAG.
- c. National Executives: Elected national representatives at party congress
- d. Regional Executives:
Regional Executive Committee: - Selected/nominated Regional Executive members will form the Regional Executive Committee
- e. Constituency Executives:
Constituency Executive Committee: - Selected/nominated Constituency Executive members will form the Constituency Executive Committee

NOTE: Rules and procedures on selection/nominations to these committees shall be determined by the National Executive Council (NEC).

National Executive Council (NEC)

5.04 The National Executive Council is the highest decision-making body of the Party. It has oversight responsibilities over the general wellbeing of the party and over all positions, functions and assignments. The NEC may delegate responsibilities to any organ or person in or outside the party if it is in the best interest of the party.

The duty of the National Executive Council is to uphold and enforce the constitution, rules and standing orders of the Party. It has the power to take any action necessary for the benefit of the Party which may include banning, suspending, disaffiliating or disciplining a member, organ, or party unit. It has the power to take administrative action against individual members of the party subject to the provisions of the disciplinary rules.

5.05 The National Executive Council shall appoint an external Auditor of the Party who shall audit the books and accounts of the Party each fiscal year and report to the Executive Board and the Convention, in accordance with the Electoral Commission's Act.

The NEC's roles are dynamic in nature and not static, as some of its decisions shall depend on issues that accrue to the benefit of the Party.

5.06 Composition

The National Executive Council shall be the highest decision body of the party and shall have a fiduciary responsibility to act in the best interest of the party. It shall comprise of the following:

1. All members of the Executive Board
2. Three appointed members of the Constituency Executive Committee
3. Two appointed members of the Regional Executive Committee
4. Two appointed members of the National Executives

- 5.07 The appointed members to the National Executive Council shall serve varying terms as per the following:
- a) Constituency representatives shall have a one-year term each and shall be appointed by their Constituency Executive Committee.
 - b) Regional representatives shall have a one-year term each and shall be appointed by their respective Regional Executive Committee.
 - c) National representatives shall have a two-year term each and shall be appointed at a National Executive meeting.
 - d) An Executive Board member shall continue to serve on the National Executive Council unless they have resigned their positions as member of the Executive Board.
 - e) An Executive Board member cannot be represented by any person during National Executive Council meetings or at a meeting of the Executive Board.
 - f) Members can exercise their votes in absentia via mail addressed to the Chair of the Executive Board.
- 5.08 Representatives (constituency, regional and national) to the National Executive Council shall:
- a) Be selected by special ballot OR at a meeting of their respective executive committees duly held, chaired, and documented.
 - b) A meeting shall have a quorum with 2/3rd of members present.
 - c) The Executive Board Secretary, his/her designate shall take minutes during the meeting which will be chaired by the Executive Board Chairperson, his/her designate or nominated during the meeting (in that order).

Executive Board

- 5.09 The Executive Board is the second highest body of the Party and is in charge of the party. Thus, the Executive Board manages the operations of the National Executive Council and also has an oversight responsibility over the operations of the National, Regional and Constituency Executives. Again, it supervises committees such as the Policy Development Committee and Financial sub-committee.

- 5.10 The Board's main purpose is to contribute to policy development, efficiency, accountability, stability and to ensure the party thrives to win elections. To this end, the Executive Board may delegate responsibilities to any organ or person in or outside the party if it is in the best interest of the party.
- 5.11 The Executive Board shall be composed of no more than eleven members. Membership shall be by recommendation of the National Executive Council but vetted and approved by the existing members of the Board.
- 5.12 The Executive Board shall have the following officers who will have direct operational and administrative duties, and shall report to the National Executive Council. The Executive Board officers shall be the following:

Executive Chairperson

- 5.13 The Chairperson shall be elected by the Executive Board of Directors.
 - 5.14 The primary role of the Chairperson is to ensure that the Executive Board is effective in its task of setting, approving and implementing the Party's vision and strategy/mission.
 - 5.15 He/she chairs all Executive Board meetings and ensures that all meetings run smoothly, achieving a consensus in board decisions. The Chairperson ensures that meetings are planned effectively and conducted in line with the Constitution; and that matters are dealt with in efficient and orderly manner.
- (a) The Chairperson also chairs the National Convention.
- 5.16 The Chairperson shall keep track of the work of each Executive Committee (from the Constituency to National), all sub-committees as well as all delegated tasks where necessary.
 - 5.17 The Chairperson shall play an active role in the recruitment and evaluation of new Board members.
 - 5.18 The Chairperson who is the Party's chief fundraiser shall oversee fundraising operations. Meaning he/she will supervise elected persons, committees and the Treasurer in fundraising activities.

- 5.19 The Chair shall provide clear directions to the Finance-Sub Committee (chaired by the Executive Treasurer) on their mandate; to instill integrity and hard work in all operations; equip Board members and the National Executive Council to make informed decisions in terms of budget development and approvals.

Executive Secretary

- 5.20 The Executive Secretary shall be elected by the Executive Board of Directors.
- 5.21 The image of the Party shall be the foremost responsibility of the Executive Secretary. It is therefore important that he/she consults and works with all stakeholders in the interest of the Party.
- 5.22 The Executive Secretary is considered the backbone of the Party. Therefore he/she shall play a critical role in fostering communication whilst safeguarding proper management and utilization of Party records in his/her daily work.
- 5.23 The Executive Secretary shall ensure that meetings are well organized and minutes are recorded and kept. He/she shall keep all Executive Board members and National Executives abreast with information. The Executive Secretary shall ensure that information is properly shared across the party, and equally keep internally where necessary.
- 5.24 The Executive Secretary shall use his/her professional and communication skills to help keep the Party's branches well organized, effectively functioning and up to date with current events, issues and information.
- 5.25 The Executive Secretary shall use his/her efficient time-management skills as well as the flair for championing team work in collaboration with the Executive and National Chairpersons, to safeguard the efficient functioning of committees and Executive Councils from the Constituency level to National.
- 5.26 The Executive Secretary shall use his/her personable phone manners to help keep offices organize and run offices smoothly.
- 5.27 The Executive Secretary shall also be one of the party's spokespersons.

Executive Treasurer

- 5.28 The Executive Treasurer shall be elected by the Executive Board of Directors.
- 5.29 He/she Treasurer shall have a watchdog role over all aspects of financial management of the Party.
- 5.30 He/she shall be the head of the Finance-Sub Committee and shall work closely with the Party's Treasurers (from Constituency to National) to protect the party's finances.
- 5.31 He/she shall ensure effective financial systems and procedures in consistent with and in line with best practice and legal requirements.
- 5.32 The Executive Treasurer is responsible for the following:

A. General financial oversight:

- I. Liaise with Party's Treasurers from Constituency to National.
- II. Certify that appropriate financial systems and controls are in place.
- III. Ensure that record-keeping and accounts meet the conditions of funders, and guarantee compliance with relevant legislation.
- IV. Will set up a comprehensive financial audit system for all branches

B. Control of fixed assets and stock/Investments

Working with the Trustee to ensure proper records are kept and the required insurance are in place for all the party's assets.

Executive Chief Whip

- 5.33 The Chief Whip shall be appointed by the Executive Board.
- a) The Whip shall be the "enforcer" of rules, procedures and discipline of the Party leadership and shall oversee the activities and decisions of the National Chief Whip and to help him/her maintain the "enforcement" of rules and procedures.
 - b) The Chief Whip shall assist the Chairman of the Executive Board and shall make certain that rules and procedures are followed in meetings; and that the mission of the Party is on course.

- c) In collaboration with the Executive Chairman, the Chief Whip will ensure the efficient functioning of committees from the Constituency to National Executive Council.
- d) The Chief Whip shall make disciplinary recommendations to any strata of the Party for disciplinary decisions to be made and approved by the appropriate body (Committee or Council) within which the offence took place.
- e) All Executive Committees shall consult with the Executive Chief Whip before disciplinary decisions are made. Similarly, all grievances from Constituency level to the National must be reported to the office of the Executive Chief Whip.
- f) The Chief whip shall notify the National Executive Council of any disciplinary decision taken. If in doubt the Chief Whip shall consult the Executive Board to seek broad advice before making definitive decisions.

Finance Sub Committee

- 5.34 It is not a good practice for the Treasurer alone to be tasked with the Party's finance functions. To this end, Financial Sub Committee shall be established to manage and monitor the Party's financial management.
- 5.35 Though the Treasurer and the Finance Sub Committee manage and monitor Party's finances, the final responsibility of the Party's financial decisions, rest with the National Executive Council. The Finance Sub Committee develops, researches and seeks methods, policies and effective procedures to ensure that there is financial availability, accountability, prudence, and security, to run the Party. The Committee will research and recommend sources for reliable finance to run the Party.

Composition of Finance Sub Committee

- 5.36 The Finance Sub-Committee shall comprise of five (7) members and be made up of the following:
- The Executive Board Treasurer,
 - National Treasurer
 - A member of the Policy Development Team,
 - Treasurers from the Regional, District and Constituency Executive levels (3).
 - The Trustee.
- 5.37 The Executive Board Treasurer will chair this Committee. In his absence, his/her appointee or the National Treasurer will chair the Committee meeting.

Role of Finance Sub Committee

- 5.38 The existence of the Finance sub-committee is to enable more democratic control of the Party's finances. Thus:
- a) The Finance Sub-Committee shall ensure accountability and transparency of PAG's financial administration as well as the quality of financial management of the Party.
 - b) Shall share the workload of the National Treasurer in managing and monitoring the Party's finances.

- c) Be responsible for the detailed discussion and consideration of financial matters concerning PAG.
- d) Shall be responsible for the fund-raising obligations of the Party.
- e) Shall be responsible for bi-annual financial reporting to the Executive Board; as well as the yearly reporting to the National Executive Committee.
- f) The Finance Sub-Committee shall advise on financial policy issues relating to what expenses can be claimed and the procedures for claiming them as stipulated in the Financial Policy Manual
- g) The Committee shall ensure that funds are used in accordance with the governing document (Constitution), decisions of the National Executive Council, and any financial by-laws of PAG.
- h) Shall have the responsibility to train and audit all Constituencies, Districts, Regional and National Treasurers, and groups charged with financial management within PAG.
- i) From time to time the Committee will be given financial decision-making responsibilities. The Committee shall report to the Executive Board and may be called by the National Executive Council for interrogations and briefing.
- j) To strengthen the financial management of PAG, the Executive Treasurer's functions and that of the Finance Sub-Committee's will overlap in the following tasks:

Financial Reporting

- 5.39 The Finance Sub-Committee shall ensure that the Executive Board and the National Executive Council have enough information to make its decisions.

This means:

Reporting in writing to the Executive Board and the National Executive Council on PAG's financial position;

Preparing and presenting financial reports and accounts when required;

Other exigencies that come along.

Banking, Book-keeping and Record-keeping:

- 5.40 Advise each Constituency, District, Regional and National Offices on the process for:
- a) Choosing which banks or other financial institutions the PAG branch office should use and what type of bank accounts it should have.
 - b) Help each office set up accounting oversight procedures in their book-keeping and banking operations.
 - c) Set rules on who will serve as signatories for the branch's bank accounts. All changes of signatory to PAG's bank accounts must be approved by the Executive and the National Treasurers. The National Treasurer will inform the Business office.
 - d) Ensure there are proper systems for receiving and paying out cash and cheques.
 - e) Set up appropriate book-keeping training and petty cash systems, and ensuring related documentations are kept.
 - f) Oversee and assign membership dues collection and proper membership records are kept.
 - g) Ensure receipts are issued, if required for money received by the Party;
 - h) Ensure all income (including cash) is paid into the bank; all bills are paid.
 - i) That everyone handling money for the Party keeps proper records and documentation, and is accountable.

Control of Fixed Assets:

- 5.41 The Finance Sub-Committee ensures the Party maintains proper control of its fixed assets (major equipment, vehicles, buildings and other properties owned by the Party), its materials or supplies (goods which get used up in running the Party) and its stock/investments.

Financial Systems:

- 5.42 Irrespective of the size of the PAG Party, the Treasurer and Finance Sub-Committee are expected to ensure that their financial systems:
- i. Enable accountability and transparency
 - ii. Produce an effective audit trail.
 - iii. Include a segregation of duties.

Policy Development and Policy Review Committees

- 5.43 Policy Development & Review Committees shall be established and appointments made to serve on these committees. The Committees shall report to the Executive Board. The Executive Board will in turn report to the National Executive Council.

Mandates

- 5.44 The purpose of the Policy Development Committee is to strengthen the Board's role in understanding and leading policy governance of the Progressive Alliance for Ghana.

The Policy review and approval processes shall be set to facilitate Policy development. The committee members shall get to work right after they have been nominated and appointed to serve.

Responsibilities

- 5.45 The Policy Development committee shall coordinate the work of the individual experts in their professional fields who will help develop the policies.
- 5.46 The committee shall use expertise in all fields of the economy that will help with broad-based comprehensive policy drafts.
- 5.47 The Review Committee will upon analysis/revision of all policies received from the Policy Development Committee, recommend for approval to the Executive Board all policies and the annual schedule for policy review within a two-year framework to ensure an ongoing process of policy reviews.
- 5.48 The Review Committee will review and recommend for approval to the Executive Board, new and/or revised governance policies as required or recommended.
- 5.49 To assist the Executive Board with monitoring policy guidelines of PAG's mission and to facilitate Board's understanding of policy governance.

Membership

- 5.50 The Board of Directors shall appoint at least two (2) of its members to the Policy Drafting/Development Committee. When making these appointments, the Board shall take into consideration appropriate expertise and experiences in the respective field and in governance generally.
- 5.51 The Board of Directors shall appoint the Chair for the Policy Review Committee who will work alongside the policy drafting/Development committee.
- 5.52 The Review Committee shall schedule working meetings with the drafting/Development committee.
- 5.53 The Executive Board will appoint external experts and others (as needed) to support the process, serve as resource persons to the Policy Development and Review processes.

Meetings

- 5.54 The Policy Committees shall meet as needed, or at the call of the Chair for policy drafting and review.

Monitoring & Reporting

- 5.55 The Policy Drafting and Review Committees shall report to the Executive Board.

Financial Policy Manual.

- 5.56 The Executive Board will formulate financial policies and delegate administration of the financial policies to the Business Manager. The reviews operations and activities of financial policies will be the responsibility to the National Executive Council (NEC).

Financial duties and responsibilities must be separated so that no one has sole control over cash receipts/payments; donations; disbursements; payroll reconciliation of bank accounts; etc.

Thus:

- i. The Business manager has management responsibility including financial management.
 - ii. These policies and procedures will be reviewed bi-annually by the NEC.
- 5.57 To ensure effective systems of internal controls, the General Internal control will be divided into two(2) areas.
- i. Administrative controls – which will deal with the operations of the party.
 - ii. Accounting controls – which are accounting for operations.

5.58 The Party's accounting controls are to achieve five (5) basic objectives:

a) Validation

Validation is the examination of documentation by someone with an understanding of the accounting system.

b) Accuracy

The control tasks to check calculations, additions and account classifications to ensure correct transaction records.

c) Completeness

The totality in ensuring that all transactions are initially recorded followed by the proper summarization of information then proper preparation of financial reports.

d) Maintenance

Maintenance controls is to monitor accounting records after the entry of transactions to certify that they continue to reflect accurately the operation of PAG. Segregation of duties ensures planned PAG internal control system.

e) Physical Security

Protection devices restrict unauthorized personnel from obtaining direct access to assets or indirect access to Cheques, Credit Cards, Cash and Bank Accounts.

National Executive Team

- 5.59 The Progressive Alliance for Ghana's day to day political operations shall be run by the National Executive Team. They shall collectively report to the Executive Board as well as operationally to the National Executive Board (NEC) The Team comprises the following:

National Chairperson, National Treasurer, National Secretary, National Organizer, National Chief Whip, National Youth Lead, National Women's Lead, Chair, National Advisory Council and National Trustee.

- 5.60 The roles of these positions are purely operational: thus, to participate and oversee the Party's operational machinery and to carry its message to the masses.
- 5.61 They are to ensure systematic and effective political awareness at the grassroots, political education and mobilization of the masses whilst ensuring that there is grassroots understanding of PAG's vision, mission, and clear understanding of the party's messages.
- 5.62 The foremost purpose of the National Executive Team shall be to provide strategic direction of the party to the regional, district and constituency executives. With this in mind, the key functions of the NEC are to:
- (a) win elections and maintain the support of voters.
 - (b) maintain a healthy Party nationally.
- 5.63 At the beginning of the calendar year, each of the officers must present to the Executive Board their respective Work Plan Portfolio for the entire year. These plans will be assessed by the Executive Board and assessments passed on to the National Executive Council who would discuss with the officers and make recommendations where necessary.
- 5.64 In the unlikely event of a vacancy (release, resignation etc.) occurring in any of the National Executive Team positions six (6) months or more before a National Convention, the Executive Board shall consult and nominate an active member to temporarily fill the position until elections are held at a National Convention to permanently fill the position.

- 5.65 The temporary personnel may contest the position (in the future) at the National Convention if he/she meets the eligibility requirements.
- 5.66 To be eligible to contest for any of the above positions, he/she must be a member in good standing and an active member for over three (3) years. This three (3) year rule does not apply to the first slate of contestants in the party's maiden elections.
- 5.67 Each National Executive shall serve in their capacity for three (3) years. He/she is eligible to contest for re-election for two terms in the same position.
- 5.68 An officer can contest to serve in a different capacity/portfolio after exhausting the current term, or the two-term limit of service. Meaning, the officer cannot contest for another position in the middle of his/her current term.

National Executives

National Chairperson

- 5.69 The Chairperson shall be elected by members in good standing at a national delegates conference held every three years. He/she reports to the National Executives Team, The Executive Board and the National Executive Council.
- 5.70 The primary role of the Chairperson is to ensure an effective, efficient political education and information sharing among all appointed/elected officials of the Party across the country.
- 5.71 Oversees all elected/appointed officials from the constituency level to the national level; coaching, encouraging, solving issues, being the voice and face of the Party across the nation.
- 5.72 Act as the pilot, ensuring the safe maneuvering of the party machinery and as the doctor attending to unhealthy situation through efficient supervision of all-party political machinery.
- 5.73 Sell the vision of the Party to the country.

- 5.74 He/she chairs all National Executives Team meetings and ensures that all meetings run smoothly, achieving a consensus in all decisions. The Chairperson ensures that meetings are planned effectively and conducted in line with the rules of the party, dealing and resolving matters efficiently and effectively.
- 5.75 The Chairperson shall keep track of the work of each Executive Committee (from the Constituency to Regional Executives) and any sub-committees and delegated tasks where necessary.
- 5.76 The Chairperson shall play an active role in recruiting and evaluating elected officials under his/her supervision.
- 5.77 The Chairperson shall oversee fundraising operations by monitoring elected persons, committees and the Treasurer in fundraising activities.
- 5.78 The Chair shall provide clear direction to the team (Constituency to National Executives) and exhibit integrity, respect and leadership in all matters.

National Treasurer

- 5.79 Shall primarily lead a national fundraising campaign alongside the efforts of the constituency, district and regional treasurers. He/she shall broaden the sources of financial campaign and solicitation including charitable donors.
- 5.80 He/she is in charge of PAC's financial health and responsible for ensuring that the financial affairs of PAG are managed properly and that proper accounts and records in regards to finances of the Party are kept at all levels.
- 5.81 Shall co-ordinate the fund-raising activities of constituency, district and regional treasurers.
- 5.82 Shall supervise, the constituency, district and regional Treasurers.
- 5.83 Shall report to the Executive Treasurer (bi-annually); to the National Chairperson (monthly) and to the National Executive Team annually.
- 5.84 Will report to and keep the Executive Board regularly informed on the state of the Party's finances; from constituency to regional level.

5.85 Shall have all necessary access to PAG's financial books and records and to all necessary information from Party officers and employees. Shall draw up a yearly work plan and present to the Executive Board, NEC and the National Executive Team.

5.86 Funding, fundraising and sales:

- a) Advises on the Party's fundraising strategy.
- b) Ensures fundraising and sales (party paraphernalia) comply with relevant legislation and are bound by effective financial systems and controls, and
- c) Ensures effective monitoring and reporting.

5.87 Financial planning and budgeting:

- a) Prepares and present budgets for new or ongoing work.
- b) Advises on financial implications of strategic and operational plans and
- c) Presents financial forecasts to the Executive Board and the National Executive Council.

5.88 Financial reporting:

- a) Presents quarterly reports on the Party's financial position to the Executive Board and the National Executive Council.
- b) Prepares accounts for external audit as required.
- c) Oversees and present budgets, accounts and financial statements to Executive Board and the National Executive Council.
- d) Shall present an audited account to the Executive Board, National Executive Council, National Executive meetings and the National Delegates Conference.
- e) Shall report and reconcile all receipts from the Regions to the Business Manager.

5.89 Banking, book-keeping and record-keeping:

- a) Manages and supervise bank accounts (Regional and National)
- b) Set up appropriate systems for book-keeping, payments, petty cash.
- c) Ensures everyone handling money keeps proper records and documentation.

National Secretary

- 5.90 The National Secretary is the National Chief Executive Officer of the party. He or she is elected at the National Convention. Under the direction of the Executive Secretary, the National Secretary is responsible for the management and control of operations of PAG's national image and information inflow/outflow.
- 5.91 He/she is also the spokesperson for the Party working hand in hand with the Executive Secretary, Regional, District and constituency Secretaries across the country; the Party and its public relations affairs; its general development and expansion. The General Secretary operationally reports to the Executive Secretary and National Executive Team. He/she shall file quarterly reports and answer to the Executive Board and the NEC.
- a) He/she shall ensure that records are taken and maintained of meetings.
 - b) Ensures that a register of members (indicating Region-District-Constituency branches) and paid up status are accurately recorded and reconciled with Regional, District and Constituency records.
 - c) Works with the National organizer in setting up meetings, training, workshops, conference etc at various levels.
 - d) Updating the Executive Board and the National Executive Council on all national developments.
 - e) Will carry out the decisions of the Party as mandated by the Executive Board.
 - f) Shall report to meetings of the Executive Board and the National Executive Council meetings when invited.
 - g) A week after taking office, he/she shall present to the Executive Board and the National Executive Team his/her one-year work plan.

National Organizer

- 5.92 The National organizer would require flexibility, creativity and excellent leadership skills in order to succeed in his/her duties as he/she will organize, mobilize and educate the masses as well as the Party Organizers (Constituency to Regional).

On assumption of office the officer shall present to the Executive Board and National Executive Team his/her year work plan within a week.

- a) He/she shall be an effective communicator with outstanding persuasive and leadership abilities.
- b) He/she shall be the main organizer of events and to create the machinery whereby a truly representative convention may be convened, and acceptable candidate chosen for the overall success of the Party.
- c) Shall directly supervise and support Regional, District and Constituency Organizers in their work and report to the Executive Boards and the National Executive Team.
- d) Shall hold private sessions across the country to learn about peoples' concerns and their welfare.
- e) Strengthens groups at the grassroots levels and empower communities with information through the Regional organizers.
- f) Will strategically mobilize national, regional and local levels with the focus on getting the masses to buy into the collective goals of PAG.

National Chief Whip

5.93 The Party believes in rule of law and discipline. Consequently, the holder of this position will be supported to uphold and enforce the party constitution, rules and standing orders. He/she shall be equipped with guidelines and rules of the party and will have the ability to take any action he/she considers necessary for disciplinary cases that come up.

On assumption of office, the officer shall present his/her year work plan to the Executive Board and National Executive Team within a week.

- a) The National Chief Whip will work in tandem with Executive Chief Whip; work and report swiftly on decision taken. It means that National Chief Whip shall seek approval of major decisions from the Executive Chief Whip.
- b) Shall consult the Executive Board and/or the National Executive Council.
- c) The National Chief Whip shall notify the Executive Board of Directors as well as to discuss and inform the National Executive Team of any disciplinary decision taken.

National Youth Lead

- 5.94 A dynamic youth leaders shall be elected to promote and establish Youth participation in National discourse and to mobilize the Youth on socio-economic empowerment; and to whip their enthusiasm in political participation and suasion.

On assumption of office the officer shall present to the National Executive Council within a week his/her year work plan.

- d) A clear winning and achievable work plan shall be developed to help him/her work across the country with his/her regional, district and constituency partners.
- e) The National Youth Leader is fundamental to the overall mission of the Party and by ensuring that quality activities, education and mentoring programs for the youth are developed across the country.
- f) Shall be Responsible for creating a welcoming and enthusiastic environment for youth across villages and towns, cities, districts and regions to connect with one another and grow youth participation in political understanding and discourse.
- g) Create a sense of volunteerism among Ghanaian youth and develop a yearly plan for social, educational and mission-oriented events to maintain interest, loyalty and sense of nationalism/patriotism.
- h) The National Youth Lead shall report to National Executive Team and the NEC operationally and to the Executive Board through monthly reports.

National Women's Lead

- 5.95 A candidate will be elected (every three years) to champion women's right and gender parity in Ghanaian society. On assumption of office the officer shall present to the Executive Board within a week her work plan for one year.

- (a) She will mobilize women across the length and breadth of the country. She will be assisted by her representative from the regional, district and constituency levels.
- (b) The National Women's Lead is fundamental to the overall mission of the Party and by ensuring that quality activities, education and mentoring programs for women across the country are developed.

- (c) Shall be Responsible for creating a welcoming and enthusiastic environment for women across villages and towns, cities, districts and regions to connect with one another and grow women's participation in political understanding and discourse.
- (d) Create a sense of volunteerism among women and develop a yearly plan for social, educational and mission oriented events to maintain interest, loyalty and sense of nationalism/patriotism.

National Trustee

5.96 The National Trustee of PAG is morally and legally bound to manage the properties (tangible and intangible) of the Party in a productive manner, and has the power to act solely for the best interest of PAG. In his/her fiducial capacity, the Trustee is seen and held to a high standard and honesty.

- a) The Trustee ensures that the Party is run efficiently and decision made across the Party are in the best interest of PAG.
- b) He/she has the responsibility to call out any decision, activity or news concerning the party. Such calls are to be logged with the National Chairperson, National Executive Council and the Executive Board for investigations and redress.
- c) The Trustee shall file bi-annual report with the National Executive Council who will then initiate action where necessary.
- d) The Trustee reports to the National Executive Council.

National Advisory Council

5.97

The party recognizes the role of the elderly in Ghanaian society. The advice and wisdom from our elderly population cannot be put on the back burner as we seek to build a society our forefathers envisaged for us. The party will therefore create a National Advisory Council; member of which will be nominated by the National Executive Council. They will be working directly with the leadership of the party.

Regional Executive Committee (REC)

5.98 Each Region shall elect two (2) of its Executives to serve on the Regional Executive Committee. The Regional Executive Committee is the meeting of two representatives from all the regions across the country. The Regional Chairperson of the hosting region shall chair this committee meeting. The Regional Organizer shall assist in the Chairperson's absence.

- a) The roles of these positions are purely operational: thus, to participate and oversee the Party's regional operations machinery and to carry its message to the masses.
- b) They are to ensure systematic and effective political awareness at the grassroots, political education and mobilization of the masses whilst ensuring that there is grass root understanding of PAG's vision and clear understanding of the Party's messages.
- c) The foremost purpose of the Regional Executive Committee shall be to provide a strategic direction of the party to the regional executives utilizing the work plan outlined by the National Executive. As such, the key functions of the REC are to:
 - i. win regional elections and maintain the support of voters.
 - ii. maintain a healthy Party across the Regions.

Regional Executives

Regional Chairperson

5.99 The Chairperson shall be elected by the members in good standing at a regional conference held every three years.

- a) The primary role of the Chairperson is to ensure an effective, efficient political education and information sharing among all appointed/elected officials of the Party across the region.
- b) Oversee all elected/appointed officials in the region, coaching, encouraging, solving/settling issues, being the voice and face of the Party in the region.
- c) The Regional Chairperson will play a critical role in strategies to recruit and retain members. He/she will be involved in campaign fundraising and offer guidance in party governance at the regional level.
- d) He/she shall sell the vision and the mission of the party to the region with the principal aim of regionally winning elections for the Party.
- e) At the beginning of each calendar year the regional chairperson will develop a work plan for the region in consultation with districts and constituencies in the region, whilst promulgating party policies.
- f) The Regional Chairperson reports to the National Chairperson and the Regional Executive Team, and may be called to National Executive Council meetings for briefings.

Regional Secretary

5.100 The Regional Secretary shall be elected by the members in good standing at a regional conference held every three years, and with responsibility for the organizational and daily political work in the region.

- a) The Regional Secretary is the Regional Chief Executive Officer of the party. Under the direction of the National Secretary, the Regional Secretary is responsible for the management and control of operations of PAG's regional image and information inflow/outflow.

- b) The Regional Secretary is the spokesperson for the Party in the region, working hand in hand with the Regional Chairperson, Regional Organizer, District and Constituency Secretaries in the Region.
- c) The Regional Secretary reports to the National Secretary and the Regional Chairperson.
- d) He/she shall ensure that records are taken and maintained of meetings.
- e) Ensure that a register of members (indicating Region-District-Constituency branches) and paid up status are accurately recorded and reconciled with Regional, District and Constituency records.
- f) The Regional Secretary will draw up and present to the National Secretary his/her yearly plan as Chief Executive Officer in the region and how he/she plans to make an impact in the region, fulfilling his/her mandate.

Regional Organizer

- 5.101 The Regional Organizer shall be elected by the members in good standing at a regional conference held every three years. He/she shall organize the grassroots (individuals and households with the prime aim of mobilizing, building and increasing party membership utilizing the skills working in tandem with other Regional organizers.
- a) Shall build an outreach strategy working with the region's districts and constituency executives,
 - b) Regional Organizer shall build trust of the people by listening and empathizing, whilst educating and informing the audience.
 - c) Shall work strategically with all interest groups to guide their efforts and in the end develop and groom opinion leaders in communities.
 - d) The Regional organizer shall research into local issues such as those that affect community welfare and quality of life (socio-economic) and document them. He/she shall then work with the Policy Development Committee on how to address these issues with life changing policies to provide solutions to community problems.
 - e) The Regional Organizer will draw up and present to the National Organizer his/her yearly plan for the region indicating how he/she plans to make an impact in the region, fulfilling his/her mandate.
 - f) Shall report to the National Organizer and the Regional Chairperson.

Regional Treasurer

5.102 The Regional Treasurer shall be elected by the members in good standing at a Regional conference held every three years. The Treasurer's regular functions shall be but not limited the following:

- a) The Regional Treasurer is charged with ensuring that the region has adequate financial resources to run the Party's operations in the region.
- b) Overseeing the financial health of the Region and making sure all monies collected at the district and constituency levels are deposited and documented.
- c) Each moment cash is deposited by District Treasurer and the Regional Treasurer is notified, the Regional Treasurer shall issue receipt to that particular District Treasurer.
- d) Monthly reconciliation with all district ledgers in the region and that of the Business Manager is necessary to balance PAG's Regional bank accounts.
- e) The regional Treasurer will do Quarterly Financial Reporting to the National Treasurer and the Business Manager.
- f) He/she shall do a yearly financial reconciliation with each District in the Region, as well as with the National Treasurer
- g) Shall file the yearly financial statement with the National Treasurer with copies to the Business Manager.
- h) The Regional Treasurer will draw up and present to the National Treasurer his/her yearly plan for the region indicating how he/she will mobilize funding for PAG.

Regional Women's Lead

5.103 The Regional Women's Lead shall be elected by the members in good standing at a regional conference held every three years.

- a) A dynamic Regional Women's Lead shall be empowered to galvanize all women in the region, educating them about women's socio-political rights and the role play in society akin to their roles in the home.
- b) Her yearly work plan shall include how she will mobilize and win women to the party, whilst increasing women's interest in political activities, leadership roles and economic welfare of women at large.
- c) She will team up with all District Women's Leads in the Region to strategize on winning women to PAG's mission. Reports to the Regional Chair.

Regional Youth Lead.

5.104 The Regional Youth Lead shall be elected by the members in good standing at a regional conference held every three years. The Regional Youth Lead shall draw up and present to the National Youth Lead his/her yearly plan for the region indicating how he/she will mobilize the youth in the region and win their approval for registration as PAG members.

- a) Develop social-economic programs for the youth in the Region, whilst encouraging growing levels of participation through strong marketing of youth programs.
- b) Communicate in timely and effective ways considering gender sensitivity and respect with the youth.
- c) Provide communication and publicity for youth events (soccer, basketball, volunteering, cooperative ventures etc. through the web, social media, email and monthly newsletter to inform the youth about our youth programs.
- d) Create a sense of volunteerism among Ghanaian youth and develop a yearly plan for social, educational and mission-oriented events to maintain interest, loyalty and sense of nationalism/patriotism.
- e) Reports to the National Youth Lead and the Regional Chairperson.

Constituency Executive Committee (CEC)

5.105 Each Constituency shall elect two (2) of its Executives to serve on the Constituency Executive Committee (CEC) meetings. The Constituency Chairperson of the hosting Constituency shall chair this Committee meeting. The Constituency Organizer shall assist in the Chairperson's absence.

The roles of these positions are purely operational: thus,

- a) To participate and oversee the party's constituency operational machinery and to carry its message to the masses. They are to ensure systematic and effective political awareness at the grass roots, as well as plan political education and mobilization of the masses whilst ensuring that there is grass roots understanding of PAG's vision, mission, and clear understanding of the Party's messages.

- b) The foremost purpose of the Constituency Executive Committee shall be to provide a strategic direction of the party in all the constituencies, discussing the strength and weaknesses of each constituency and how to build on the strengths, overcoming their flaws and offer the constituencies strategies to overcome them.
- c) Since all "Politics is local", the key mission of the CEC shall be to:
 - I. win elections and maintain the support of voters
 - II. maintain a healthy Party across the Constituencies.

Constituency Executives

Constituency Chairperson

- 5.106 The Constituency Chairperson shall be elected by the members in good standing at a Constituency Conference held every three years.

The primary role of the Constituency Chairperson is to ensure an effective and efficient political education; well-structured mobilization and relationship building between party and voters in the constituency.

- a) He/she will oversee all the constituency officials and ensure there is information sharing, coordinated work flow in the constituency outreach programs.
- b) Coordinate political campaign operations in the district, such as fundraising, advertising, polling activities, getting out to vote, having direct contact with the public and supporting other efforts.
- c) The chairperson shall draw out his/her yearly Work Plan within seven days of assuming the role and shall submit it to the Regional chairperson
- d) The Constituency Chairperson reports to the District Chairperson.

Constituency Secretary

- 5.107 The Constituency Secretary shall be elected by the members in good standing at a constituency conference held every three years. The Constituency Secretary is the spokesperson for the Party in the constituency,

working hand in hand with the Constituency, District and Regional executives.

- a) The Constituency Secretary reports to the Constituency Chairperson.
- b) He/she shall ensure that records of meetings are taken and maintained.
- c) The Constituency Secretary will draw up and present to the Regional Secretary his/her yearly plan as Chief Executive Officer in the constituency and how he/she plans to make an impact in the district. He/she also reports to the Constituency Chairperson.

Constituency Organizer

5.108 The Constituency Organizer shall be elected by the members in good standing at a Constituency conference held every three years. The following are the functions of the Constituency Organizer:

- a) To organize the grassroots (individuals and households with the prime aim of building mass understanding and following for the party; working hand in hand with and also reporting to the Regional and constituency organizer.
- b) Shall build an outreach strategy that will impact the constituency in terms with recruitment.
- c) Build trust of the people by listening and empathizing, whilst educating and informing the audience.
- d) Must organize grass root movements to utilize variety of strategies such as fundraising, registration of voters encourages political conversation.
- e) To organize the grassroots (individuals and households with the prime aim of building the numbers utilizing the skills of the opinion leaders in each community.
- f) Shall build an outreach strategy that will impact each hamlet, village, town and city.
- g) Shall build trust of the people by listening and empathizing.
- h) Bring people together on controversial issues by letting them see the long- and short-term impact on their lives.
- i) The organizer shall build a yearly work plan and submit to the district executive for discussion and coordination with other constituencies.
- j) His/her role shall be dynamic and be subject to changes based on outcomes and political strategies

Constituency Treasurer

- 5.109 The Constituency Treasurer shall be elected by the members in good standing at a Constituency conference held every three years
- a) The Constituency Treasurer shall prepare his/her yearly Work Plan and submit to the Constituency Chairman within two weeks of his appointment.
 - b) The Treasurer's regular functions shall be but not limited to: (1) Receiving of dues, donations and issue of receipts, (2) Book keeping and record keeping; (3) monthly, quarterly and yearly financial reporting; (4) Banking.
 - c) The Constituency Treasurer reconciles his/her books with the Regional Treasurer.
 - d) Shall design and put into action fundraising plans and activities
 - e) He/she reports to the Constituency and Regional Chairpersons.

Constituency Women's Lead,

- 5.110 The Constituency Women's Lead shall be elected by the members in good standing at a Constituency conference held every three years. She shall write up and submit her yearly Work Plan to the Constituency and Regional Chairpersons one week after election.
- a) Her yearly work plan shall include how she will mobilize and win women to the PAG, whilst increasing women's interest in political activities, leadership roles, health and economic welfare of women in the district.
 - b) She shall work with all the District Women's Leads to strategize on winning women to our mission.
 - c) She shall develop community engagement strategies and update the District Chairperson regularly
 - d) She will report to the Regional well as the Constituency Chairperson.

Constituency Youth Lead,

- 5.111 The Constituency Youth Lead shall be elected by the members in good standing at a constituency conference held every three years.
- a) He/she shall mobilize the youth in the district and win elections

- b) He/she shall develop and work with tools which attract youth to the PAG and helps with the formation of local groups.
- c) He/she must build confidence in and with the voting youth, initiating socio-economic activities in the Constituency.
- d) Communicate in timely and effective ways considering gender sensitivity and respect with youth.
- e) Shall organize, provide communication and publicity for youth events i.e. soccer, basketball, volunteering, cooperative ventures etc. through the web, social media, email and monthly newsletter to inform the youth about our youth programs.
- f) Create a sense of volunteerism among Ghanaian youth and develop a yearly plan for social, recreational, educational and mission-oriented events to maintain interest, loyalty and sense of nationalism/patriotism.
- g) Reports to the Regional and the Constituency Chairpersons.

Article 6

DISCIPLINE

- 6.01 Each member of the Party, including candidates, must swear an oath and affirm that they will accept and abide by the Party's Constitution practice, principles and Bye-Laws. Complaint may be lodged with the Constituency, District or Regional Chairperson. If the case is related to the branch chairperson, it shall be lodged with a higher authority.
- 6.02 If it is not possible to lodge a complaint at the Constituency, District, Regional or National level, it could lodge at Executive Board level. The National Executive Council shall be the adjudicator and the final decision maker in all disputes.
- 6.03 Any Party member can lodge a case/complaint alleging:
- (a) a violation of the Constitution;
 - (b) conduct which would serve to bring the Party or one of its constituted bodies into disrepute; or
 - (c) a statement or action resulting in severe and evident injustice to a member or constituted body of the Party.
 - (d) A complaint must be in writing and must set out the details of the action or statement which gave rise to the complaint and must state the remedy sought and such evidence as may be pertinent.

Removal of Officers

- 6.04 Officers who were elected into positions could be removed following a grievance notice filed at constituency, regional and national offices. Such complaints will be thoroughly investigated by a body set up by the NEC.
- 6.05 Due process of the law shall be followed and affected officers shall be notified within seven days of receiving such complaint. The disciplinary committee that will be set by the NEC shall fully investigate the officer who would be fully involved in the investigation process from beginning to the end.

- 6.06 The file on the case will be forwarded to the NEC. If reasonable evidence is established against the said officer, the office of the Chief Whip would be required to make the final decision to terminate the officer or apply punitive action or whatever the chief might suggest where application in the general interest of the party. Where appropriate, a thirty-five (35) percent votes at a national, regional or constituency delegates meeting would remove an officer from his/her position.

Article 7

OTHER RULES AND REGULATIONS

There may be distinct bylaws of the party to complement the requirement of the constitution. These by laws might offer guidelines essential for the National Party, the Regional and the Constituency as well as the overall management of the Party.

Article 8**AMENDMENTS**

This Constitution may be amended by a two-thirds majority of all delegates present and voting at any National Delegates Convention. Notice of the proposed bye-laws must be sent to members sixty (60) days prior to the Convention.

A majority of seventy (70) percent of the votes at the convention is required for the approval of any amending bye-law and it takes effect seven days after the vote.

Article 9 CONCLUDING

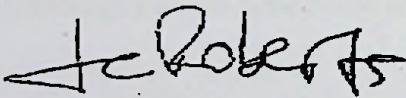
Financial Year

The fiscal year of the Party ends on December 31 of each year.

CERTIFICATE OF SECRETARY

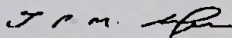
I, Julian Cofie Roberts, certify that I am the current elected and acting Secretary of the Progressive Alliance for Ghana and the above by-laws are the by-laws of this party as adopted by the Board of Advisors on November 11th, 2019, and that they have not been amended or modified since the above.

EXECUTED on this day of _November 11th, 2019, __in Accra, Ghana



Julian Cofie Roberts

(Secretary)



Prof. Thaddeus Patrick M. Uizen

(Chairman)